

WHATCOM COUNTY FIRE PROTECTION DISTRICT 18
Regular Meeting Minutes
January 12, 2023

The regular meeting of the Whatcom County Fire Protection District 18 Board of Commissioners was called to order at 7:06 pm by Chairperson Wolf.

Attendance: Chairperson Steve Wolf, Commissioner Socorro Ruiz, Commissioner Tari Caswell, Chief David Darrah, and Secretary Christine Love Johnson
Citizens Present: Two in-person, one on-line

Governor Proclamation 20-28.15 - Open Public Meetings and Public Records Act. Public meetings are now open but are required to have a remote option available.

CONSENT AGENDA

- A. Public Comment – None
- B. Changes to the Agenda – Commissioner Caswell requested an addition to the agenda: Annual Report and Chair Position
- C. Correspondence – A concerned citizen contacted the Chief with concerns of fire safety. Citizen was referred to the Fire Marshal’s Office.
- D. Approval of the December 8, 2022, General Meeting minutes.
- E. Approval of the January 12, 2023, payroll claims in the amount of \$10,695.50.
- F. Approval of the January 12, 2023, expenditure claims in the amount of \$12,021.75.
- G. Approval of administrative payroll forms were presented for approval.

Chairperson Wolf moved to approve the consent agenda items A-G. Motion was seconded by Commissioner Ruiz. Motion carried 3-0. Commissioner Caswell abstained from the approval of the minutes due to an absence last meeting.

NEW BUSINESS

- A. BVFF & RO Local Board report
 - The Board of Volunteer Fire Fighters Board meeting was postponed until February 9, 2023.

REPORTS

- A. Chief / Training report
 - Chief Darrah presented his 2022 year-end report.
- B. Secretary
 - Nothing to report.

C. Association

- The Santa Meet and Greet received a small showing of residents. The annual food donation for the River Run Food Bank in Acme was a success again this year.
- The Volunteer appreciation and awards banquet will be held at the Whatcom Meadows Clubhouse on January 21, 2023, at 7:00 pm.

UNFINISHED BUSINESS

A. Long-Term Planning

- Tabled until next meeting.

B. Lexipol

- Tabled until next meeting.

C. Travel Per Diem Rate

- Tabled until next meeting.

The meeting was convened into executive session at 9:07 pm and was estimated to last for fifteen minutes for discussing matters under RCW 42.30.110 to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Commissioner Caswell moved to enter into executive session for no more than 15 minutes. Motion was seconded by Commissioner Ruiz. Motion carried 3-0.

EXECUTIVE SESSION

The executive session was adjourned at 9:30 pm with no decisions made.

There being no further business, the regular meeting was adjourned at 9:31 pm.

Next Meeting: The next regular meeting will be February 9, 2023, at 7:00 pm.

Respectfully Submitted,

Secretary Christine Love Johnson
Whatcom Fire Protection District No.18

Approved by the Whatcom County Fire District No. 18 Board of Fire Commissioners this _____ day of _____ of 2023.

By _____
Chairperson Steve Wolf

By _____
Commissioner Tari Caswell

By _____
Commissioner Socorro Ruiz